Common Headers for Proposal Development

Headers to start developing a project for a grant proposal:

What are the project deliverables?	What activities are required for the deliverables?	What are the start date/end date for each activity?	What is the "As Is" model—what are you doing now?
What is the "To Be" model—what do you want to do?			

Headers to identify resources:

What resources are required for the activities?	What Personnel is required?	What types of Consultants are required?	What Equipment is needed?
What Supplies are needed?	What types of Travel are needed?	Who are Potential Partners for the project?	Who are Potential Subject Matter Experts?

Headers to identify the project need:

What will set this project apart from all others?	Why do we need this (cite sources)?	How do we know this will work?	What will happen if we don't do this?

Headers related to the project management plan:

Who are our potential Principal Investigators?	Who are our potential partners?	What are the roles of potential partners?
Names of potential consultants	Roles of potential consultants	

Headers for project evaluation:

What will increase or decrease as a result of this project?	What are the quantitative evaluation elements?	What are the qualitative evaluation elements?

Headers for National Science Foundation summary:

What is the intellectual merit?	What are the broader impacts?	Why do we need this project?